



Clarendon Infants School
Ordnance Road, Tidworth, Hants SP9 7QD
Tel: 01980 843381
Fax: 01980 847877
www.clarendoninfants.com

Headteacher: Mrs A.E. Turner

Child's name DOB.....

Names of brothers and sisters and dates of birth
.....

Home address
.....

Post Code Telephone

Mother's name and surname Mobile:

Father's name and surname Mobile:

Regiment and rank, if applicable

Name and address of any other parent if different from above
.....

Is there a court order regarding your child? Y / N

Contact (1) Relationship

Address Tel No:

Contact (2) Relationship

Address Tel No:

Name and address of last school, nursery or playgroup attended
.....

Date first attended Last attended

Medical Practice registered

Has she/he had a school medical? If so, when?

Religion.....

Important!

Has your child any medical or social problems that could affect their learning or behaviour in school?.....

Have they received any additional support at their previous setting?..... If yes, please make an appointment to discuss their needs with the Headteacher so that we can make appropriate arrangements.

Your support for your child's education is crucial to their progress. Is there any way we can help you support your child e.g. newsletters in large font, explaining things over the phone, wheelchair access

.....

School use only: Registration Date..... Start date Class.....



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Dear Parents,

As part of the National Curriculum we often take children off the school site to study parts of Tidworth - for example, the shops in Station Road, the cottages by the Oval, the Post Office in Pennings Road and Holy Trinity Church in St George's Road.

When you sign the form below, permission is given for the length of time the children are at this school to take them on these walks.

Children will be thoroughly supervised on all visits and risk assessments will be carried out.

We will inform you when we are leaving the school premises. You would then have the opportunity to contact us if you preferred your child not to accompany us and alternative arrangements would then be made for your child in school.

Any trips outside of Tidworth will, of course, need your signature on an individual form.

Child's Name: _____ Class: _____

I give permission for my child to leave the school premises as part of his/her studies at Clarendon Infant School.

Signed: _____ Parent/Guardian

Date: _____



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Dear Parent/Guardian,

GENERAL CONSENT FORM

Please sign and return the slip below as soon as possible.

During the school year, the school would wish to use, for the purposes of publicising or promoting school activities, photographs or images and names of your child/children taking part in school activities including school plays, assemblies, fun days, charity events, theatre visits and class photos. Group photographs may also be stored in the school archives.

Before any photographs or images can be published, the consent of the parent or guardian must be obtained. By signing this form you are giving your consent to the school to use images or photographs taken by the school or an authorised agent of the school, which will be used to promote or publicise school activities or stored in the school archives. These images or photographs may or may not be used by the local or national media. The school cannot, however, prohibit the media taking pictures of any child involved in school activities.

You may withdraw your consent at any time and your consent must be withdrawn in writing to the school. Please note that certain images of your child or children (for example group photographs taken some time ago, photographs retained for school archives) cannot always be deleted. All photographs and images will only be retained for the period of time that your child remains at the school (except for school photographs to be retained in school archives or group photographs).

The school is only responsible for photographs taken by the school or an authorised agent of the school and cannot be responsible for photographs taken by other third parties (such as parents). The media are not subject to the Data Protection Act or these guidelines and the school cannot prohibit the media from taking pictures or using the names of any child.

I **CONSENT** to the school taking and publishing photographs and/or images of my child/children for the purpose of promoting or publicising school activities and events during my child/children's time at the school and for those photographs to be issued for use by the media.
Initial here:

I **CONSENT** to the school using the first name and surname of my child/children in group photographs or photographs promoting school activities, including through the media.
Initial here:.....

I **CONSENT** to the school using photographs or images of my child/children on the school website and I understand that these images will be available on the World Wide Web.
Initial here:.....

I UNDERSTAND I CAN WITHDRAW MY CONSENT AT ANY TIME IN WRITING.

Parent/Guardian signature:.....

Date:

Child's Name:

Ethnic Background Data Collection Form

revised July 2006

Pupil's name..... Class/Form

Our ethnic background describes how we think of ourselves. This may be based on many things, including, for example, our skin colour, language, culture, ancestry or family history.

Ethnic background is not the same as nationality or country of birth.

The Information Commissioner (formerly the Data Protection Registrar) has recommended that young people aged over 11 years old have the opportunity to decide their own ethnic identity. Parents or those with parental responsibility are asked to support or advise those children aged over 11 in making this decision, wherever necessary. Pupils aged 16 or over can make this decision for themselves.

Please study the list below and **tick one box only** to indicate the ethnic background of the pupil or child named above. Please also tick whether the form was filled in by a parent or the pupil.

White

- | | |
|---|---------------------|
| • [] White British | Code
WBRI |
| • [] White Irish | WIRI |
| • [] White Traveller of Irish Heritage | WIRT |
| • [] White Turkish / Turkish Cypriot | WTUR |
| • [] White Eastern European | WEEU |
| • [] White Western European | WWEU |
| • [] White Gypsy/Roma | WROM |
| • [] White other | WOTW |

Mixed

- | | |
|---------------------------------------|------|
| • [] Mixed White and Black Caribbean | MWBC |
| • [] Mixed White and Black African | MWBA |
| • [] Mixed White and Asian | MWAS |
| • [] Any other mixed background | MOTH |

Asian or Asian British

- | | |
|-------------------|------|
| • [] Indian | AIND |
| • [] Pakistani | APKN |
| • [] Bangladeshi | ABAN |
| • [] Nepalese | ANEP |
| • [] Other Asian | AOTA |

Black or Black British

- | | |
|----------------------------------|------|
| • [] Black Caribbean | BCRB |
| • [] Black African | BAFR |
| • [] Any other Black background | BOTH |

Chinese

- | | |
|---------------|------|
| • [] Chinese | CHNE |
|---------------|------|

Any other ethnic background

- | | |
|------------------------------|------|
| • [] Filipino | OFIL |
| • [] Japanese | OJPN |
| • [] Moroccan | OMRC |
| • [] Thai | OTHA |
| • [] Any other Ethnic Group | OOEG |

No record to be made

- [] I do not wish an ethnic background category to be recorded REFU

<p>This information was provided by:</p>

<p>Parent [] Pupil []</p>

Please return the form to the school within four weeks.

Any information you provide will be used to compile statistics on the school careers and experiences of pupils from different ethnic backgrounds. The information will be passed on to the Local Authority and the Department for Education and Skills (DfES) to contribute to local and national statistics, and to help ensure that all pupils have the opportunity to fulfil their potential. The information will also be passed on to future schools, to save it having to be asked for again.

Pupil First Language Data Collection Form

June 2006

Pupil's name.....

"First Language" is the language to which a pupil was first exposed in their early childhood and which they continue to be exposed to at home or in the community.

Is English the pupil's **first** language? yes no

Please tell us if the pupil uses another language in the home or in the community. This may be in addition to English.

Choose a language from the list below. If your language is not on the list, tick the Other Language box and write the name of the language in the space underneath.

- Arabic
- Bengali
- Bulgarian
- Chinese (Cantonese, Mandarin, Hakka, or other)
- Caribbean Creole (English or French)
- Fijian
- French
- German
- Gujerati
- Hindi
- Italian
- Japanese
- Malayalam
- Nepali
- Polish
- Portuguese
- Punjabi
- Romanian
- Russian
- Shona
- Spanish
- Tagalog (Filipino)
- Thai
- Turkish
- Other Language
please write the name of the language

**This information
was
provided by:**

Parent
Pupil

I do not wish a first language category to be recorded

Please return the form to the school within four weeks.

Any information you provide will be used to compile statistics on the school careers and experiences of pupils from different language backgrounds. The information will be passed on to the Local Authority and the Department for Education and Skills (DfES) to contribute to local and national statistics, and to help ensure that all pupils have the opportunity to fulfil their potential. The information will also be passed on to future schools, to save it having to be asked for again.



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Safety of your Children
Arrangements for Leaving and Collecting Children

In the morning the children remain in the care of the parent or adult carer until the start of the school day.

At 8.50 a.m. the Teacher will open the Class door and welcome the children into class.
If you arrive late with your child please accompany them to the school office.

At the end of the day, it is important that we are sure that each child is linked up with the right person.

The children must be met from the classroom door. No child will be allowed to leave alone.

Please use the form below to tell us who will usually collect your child and return it to school immediately.

If these arrangements change you must inform the school in writing, or in the case of a last minute arrangement telephone the school office.

Should an unknown person arrive to collect a child and we have not been informed we will not allow that child to go until we have made further enquires.

In cases of emergency the Head Teacher will be consulted.

On occasions when you need to collect your child at a time other than the normal time please always call at the school office and a member of staff will collect your child from the classroom.

Parents are always welcome in school but to ensure the safety of all children no visitor should wander into school without reporting to the school office.

To Clarendon Infants School

My child will usually be collected by:

- 1.-----
- 2.-----
- 3.-----

Should there be any change to this I will send a written note to school advising who will be collecting my child.

Signed-----

Parent of----- Class-----

Clarendon Infants Pupil Internet Agreement

This is to be read through with your parent(s) and then signed. You will be allowed Internet Access after this is returned to school.

At Clarendon Infants we expect all pupils to be responsible for their own behaviour on the Internet, just as they are anywhere else in school.

Pupils must ask permission before accessing the Internet

Pupils should not access other people's files

No programs on disc or CD Rom should be brought in from home for use in School.

I have read through this agreement with my child and agree to these safety restrictions.

Signed: _____ (Parent/Responsible Adult)

Name of child: _____

Dear Parents

Responsible Use of the Internet

As part of the government sponsored 'National Grid for Learning', the school has installed a computer system which gives the children access to the Internet. Mindful of the problems there are with children gaining access to undesirable materials, we have taken steps, along with the Local Education Authority, to deal with this.

Our Internet access has a built in filtering managed by RM system that restricts access to sites containing inappropriate content.

All our screens are in public view and normally an adult is present to supervise. No system is perfect, however, and you should be aware that it is not possible to remove entirely the risk of finding unsuitable material.

We have been asked by the LEA to inform you of the rules which the children are expected to follow to help with our precautions.

Early indications are that the children benefit enormously from this facility and are using it very responsibly already.

I would ask you to look through these rules and discuss them with your child and then return the signed form to us at school.

Yours faithfully

A. E. Turner